



Shaganappi Community Association

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Community Association Meeting Agenda

April 2, 2018, 7:00 – 8:00 p.m.

Invitee	Role	Attendance
Mike Wilhelm	President	Y
Beth Tingle	Vice-President	
Phil Ivers	Treasurer	Y
Zach Bennett	Secretary	Y
Beatrice Wilhelm	Director	Y
Errol Stewart	Director	
Phil Michaud	Director	Y
James Runge	Neighbourhood Partnership Coordinator	Y
Ron Goodfellow	Development Advisor	Y
Heather Stubbs	Events Coordinator	Y
Michael Grimminck	Website Lead	Y
David Hawthorn	Westbrook Rep	
Jeremy Coates	Westside Rep	Y
Michael Mysak	Eastside Rep	Y

Meeting commencement @ 7:00

1. Review of Agenda

- Add Silvera update to development section

2. Approval of minutes of the March 5, 2018 meeting.

- Motion to approve: Bea
- Seconded: Phil
- Carried

3. Acknowledgements

- Thank you Phil M and all the volunteers for completion of the very successful 2018 Casino!
 - \$64,000 likely coming from the Casino
 - Use of proceeds can be changed at AGM or Special Meeting
- Thank you and congrats Phil I for the launch of the Streetbeat websites!

4. Business

- Signatures for Scotia Bank Account Access for Sylvia Beatrice Wilhelm
 - Completed
 - Indicated that we need 4 director signatures
- NPC Board Report - James R.
 - Portfolio Pow Wow - Coms/PR, Tues. May 15 @ 7 p.m. Richmond Green Office
 - James is out of Office April 4 to April 9, contact Brenda for emergencies
 - Shag Golf Course Event, Sunday, June 3, 2018 - James will handle questions.
- Financial Report - Bea
 - Budget to be created Post-AGM
 - All of the banking information will be confirmed by the auditors in this audit cycle and will appear in the Financial Statements as at March 31, 2018, which will be presented at the AGM
 - Heather is proposing an increased budget for events in anticipation of continual and increased support for 2018-2019 events
- Casino Recap - Phil M
 - Overall success, looking forward to the next event 18 Months from now
- April Membership Drive/Pamphlets - Phil I
 - Sent renewal notices today, have already seen some traffic move through website
 - Beatrice wants to give a special shoutout to Phil I and Phil M for coordinating the Membership Drive and overall membership engagement
 - Phil I to coordinate Bold signs for membership drive, anticipate \$300 expense
- Park Clean-up -Phil M
 - Park clean-up likely destined for May
 - Bike crew to attend May meeting in anticipation they will support the clean-up
 - Depending on weather, the clean-up could possibly be deferred
- Website and Communication Updates - Michael G
 - Everything is up to date, looking good!
- Crowchild sound attenuation - Ron G
 - Ron proposed some better design for the sound walls. Doing a good job representing the community
 - Mike W indicated a need for additional sound attenuation to the North by the traffic loop
- Neighbour Day Picnic, June 16, 11:00-2:00 pm
 - Pending notification for community neighbour day Picnic, June 16, 11:00-2:00 pm

- Proposed that we hire entertainment for the event. Consider School of Rock, or Phil Michaud's contact
- Ideas and planned events from years prior: Picnic, Potluck, bouncing house, games, Heather to request games from James to get them from city. Cannot get a city tent.

5. Discussion Topics - Succession Planning

- Executive Positions to be filled
 - VP - Beth is leaving June, possibility for Phil to go up for election as VP
 - Treasurer - Possibility for Zach take on position of both Secretary/Treasurer
 - James discouraged cutting voting executive from 4 to 3
- Newly suggested positions
 - Engagement Lead
 - Development Lead
 - Event Planner
 - Communication Lead
 - Membership Lead
- Mike M, Heather, Phil and Zach to generate formal matrix guiding the desired skill sets of the new positions
 - Can we form a committee to help us come up with particular skills sets?
 - Consider reporting back prior to April 14 membership drive
 - Report Back on May 7, 2018 Meeting
 - E-mail Blast, and Sales Pitch during Membership Drive
- Beth is going back to school, can't stay in the position of VP / Board Member
 - Her skill area is engagement, and acted as a great member
- Mike is planning to run as President, but is continually struggling with development guidelines and timing there

Motion to Adjourn @ 7:56pm

6. Adjournment of Meeting Followed by Development

- Matco Development - Upcoming Session at SCA April 9th from 7:00 pm to 9:00 pm
- New Main Streets Timelines
- Giordano Public Hearing - April 16
- South Bow 1403 26 St SW
- Silvera Update - Jacques Property