



Shaganappi Community Association
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MINUTES

ANNUAL GENERAL MEETING

Tuesday June 13, 2017 at 7:00 p.m.

1. Call to Order and Introductory comments from the President (the husband of Beatrice Wilhelm)

Meeting called to Order at 7:00 p.m. Board Secretary confirmed a quorum of voting members were present for the meeting.

The President, Mike Wilhelm (the husband of Beatrice Wilhelm), welcomed community members and introduced the Board:

Vice-President: Beth Tingle

Treasurer: Beatrice Wilhelm

Secretary: Rob Armstrong

Director: Errol Stewart

Director: Phil Ivers

Director: Phil Michaud

Also introduced: Josephine Amos, Events Coordinator

David Hawthorn, West Side Rep.

John Van Hemert, Volunteer

2. Approval of the Minutes of the 2016 AGM

Motion to Approve: Devon Cook

Seconded: Phil Michaud

Motion carried (unanimous)

3. Evan Wooley addressed the membership

Evan has been door knocking over past month and hearing from community members. He noted we have a great community that all people in the neighbourhood can be proud of.

Evan summarized the community planning work that has been done in recent years. Highlighted several redevelopment plans that have been worked through: Westbrook redevelopment, Mainstreets, Crowchild planning. Noted that cities tend to grow out and then back in and up and we are in the phase where there is focus on inner city density.

Evan thanked the Board for dealing with the workload associated with these developments and noted that we will see fruits of that labour in coming years.

Evan indicated that the next project following the re-designation of land use in the neighbourhood will be working on the streetscape masterplan for 17th Avenue. That planning will likely start in November of this year. Community engagement will ask what do we want 17th Avenue to look like? Robust community engagement process planned. Should be a \$20,000,000 project that will tie some of the planning and zoning policy work to infrastructure investment in community with the result being better amenities, traffic flow, improved streetscape etc.

Evan thanked the Board and the neighbourhood for the energy put into all of these initiatives.

Evan noted the pressures of crime in the community but noted that this community has one of the best tools for monitoring crime in the city. The system, developed by Phil Ivers for the benefit of whole community, is also being shared with other communities.

4. Reports:

President's Report – Mike Wilhelm (the husband of Beatrice Wilhelm)

The President (the husband of Beatrice Wilhelm) spoke on his vision for the direction of the community association. He started by noting that the hall, the rink and social events draw people into the association. Communities in transition can fall into the trap of wanting their community association to act as an advocacy groups but we should avoid that role. We need to focus on facilitating conversations between stake holders and then focus on service to community members by providing those amenities and events that draw people into the community and make it a vibrant place to live.

The President (the husband of Beatrice Wilhelm) thanked the following individuals:

Leaving the board – Rob Armstrong – thanks for his work as Secretary of the Board.

John Ven Hemert – thanks for getting grant that paid for upgrades to hall.

Josephine Amos – did a ton of work on events and we are sorry to see her go.

The President (the husband of Beatrice Wilhelm) wished them all well and noted that they were all leaving for good things new challenges. The President (the husband of Beatrice Wilhelm) also thanked the following individuals for their significant contributions to the Board and the community:

Beth Tingle – led the Crowchild redevelopment team. She worked with the Scaboro Community Association and it was a great accomplishment in influencing the City's plan in a positive way for the community. Beth also initiated the Mainstreet engagement process. With all of the development issues this past work, Beth did a tremendous amount of work ensuring community engagement and participation.

The President (the husband of Beatrice Wilhelm) acknowledged Phil Michaud and Betty Michaud who are the heart of community. They look after the hall, the rink and organizing the casino. They have been in the community for 35 years and contribute so much to community

Beatrice Wilhelm – As the treasurer Beatrice looks after the financials, audits, tax returns and grants and she brings a level of professionalism to the job that keeps the communities finances in great shape.

Phil Ivers – acknowledged that Phil has developed the best membership program in city. Great communication tools that target community member interests.

Errol Stewart– responsible for lots of improvement in governance processes. He also acts as a sounding board for the President (the husband of Beatrice Wilhelm).

David Hawthorn – West side rep. Acknowledged that it was a tough job getting consensus from residents on the Mainstreets development. David was instrumental in bringing those for and against the project together for respectful conversations. He ran an exceptional process.

Heather Stubbs – created Facebook page, helped to plan and run the Halloween party, Christmas party, and skate shack. She was also a big contributor to the Canada 150 party. The community is benefitting from the momentum on social events that she and Josephine created.

Ron Goodfellow – acknowledged the revitalization of the creek area with Trout Unlimited. Ron also worked with parks department to improve that natural area. Ron also contributes in a significant way to ongoing development review.

James Runge: thanks to James for all his work as our neighbourhood partnership coordinator. He gives valuable advice and acts as our liason with City. He has also been very helpful in presenting opportunities run by the City.

Evan Wooley – thanks to our City Counsellor, Evan Wooley who has been a good community partner.

Vice President's Report – Beth Tingle

The Vice-President thanked Mike Wilhelm (the husband of Beatrice Wilhelm) for all his work as President. Mike (the husband of Beatrice Wilhelm) demonstrates great team work and commitment in his role as President. His level of interest in the things that affect the community is a real asset to the community. He shows great dedication and is supportive of all initiatives and other board members. The Vice-President acknowledged that the entire board is thankful for the leadership shown by Mike (the husband of Beatrice Wilhelm).

Crowchild Trail: The Vice-President reported that the Crowchild Trail engagement came as a result of push back on original 2012 plan that showed Crowchild cutting up through the park and through the school both of which were a result of not enough consultation. Communities said we need to have a say and we want to be involved in all stages of the decision making.

The Vice-President thanked all those community members who came to engagement sessions and participated in the process. The result of that engagement is that the park is safe and will be improved. Intersections into and out of the community will also be improved. Sound attenuation will be improved. We are winners in this engagement process. There will be further engagement on sound attenuation in the fall so stay tuned. The City has advised there will be \$2,000,000 for the sound attenuation project.

The Vice-President also said a special thank you to the departing board members:

John Van Hemert: North Side Rep. John was very generous with his time and expertise. He was instrumental in the development of the facility plan that provides a schedule for maintaining our community hall. John also played a key role in securing the grant that made the hall upgrades possible.

Josephine Amos: Events Coordinator. While Josephine has only been with the board for 2 years she has accomplished so much. She increased social event for families which is an important part of a vital community. Thanks to her leadership and vision the events such as neighbor day parties, holiday parties and the Canada 150 event helped to build a sense of community. Josephine also re-did the website, upgrading it immensely. She has also improved communications by using Twitter and Facebook. Finally, Josephine was responsible for the little library by the playground.

Rob Armstrong – Secretary. Rob helped to increase the professionalism and smooth operation of the Board. The Vice-President noted her appreciation for the way Rob helped to build consensus

at the board table in a positive way. She also noted that Rob is very committed to participating in and helping with community events.

Membership Report – Phil Ivers

Phil took over the membership portfolio about 4 years ago. At that time we had been around 100 -150 members consistently. Those numbers sustained the organization but we wanted to improve it. Phil put together a plan to increase membership, including an enhanced communication strategy. He uses a map to target those areas where memberships are not as prevalent which helps with a targeted approach to develop membership numbers. He developed a database of members and categories of interests so members could target those messages most important to them. That differentiated us from other communities where everyone gets everything which can lead to no one reading anything. There has been a very positive impact on how we communicate with members. Phil also sent a shout out to Josephine as her redesigned website is a big part of the communication strategy.

The Community Association currently has 223 members, 87% of whom live within the community boundaries. There are 88 recently expired members, most of whom are expected to renew. If we have a 60% rate of renewal on those lapsed memberships that would allow us to beat last year numbers. There are 33 members whose memberships lapsed 2 years ago and we are still hoping to renew some of those.

Our revenue from memberships is currently at approximately \$9800. Last year's revenue was approximately \$15,000. Year to date we are a tiny bit behind where we were last year but basically on track to do similar numbers. We will plateau at some point but that is natural. We need to keep up recruitment efforts so we can maintain our status as the highest ratio of community members who belong to the association. Shaganappi has the best community engagement in the ward.

Development Report – Mike Wilhelm (the husband of Beatrice Wilhelm)

Monday June 19 there will be a presentation on the affordable housing unit proposed for 24a Street and 17 Ave. Home Space is proposing to put in transitional housing units for single individuals in transition. They want to speak to community members about their project. 5:30 – 7:00 here at the hall.

Social Report – Josephine Amos

Josephine worked closely with Heather Stubbs as event coordinators. They were responsible for social programming and organizing events. Main events this past year included Neighbour Day which was a family event. 100 people or so attended. Police and Fire Department participated and supported the event which was a real hit with the kids. There was a Halloween party for families. Mad Science came to present and approximately 70 people attended. YYC get moving initiative got families moving via a planned heritage walk through community to look at various historical highlights. There was also a small New Year's Eve celebration consisting of a potluck dinner and skating

Shaganappi was chosen by the City to host a lawn chair event. This occurred in July 2016 and it consisted of family friendly entertainment in the park.

Since November Josephine and her committee have been planning the Canada 150 celebration. Nearly 200 people have signed up to attend. It promises to be a great event and it will go ahead rain or shine. Thanks to the coordinators and all volunteers who have come out over the year to help out.

5. Financial Report and Approval of the Audited Annual Financial Statements for the period April 1, 2016 through March 31, 2017 – Beatrice Wilhelm

Beatrice took over the community association's books 4 years ago. At that time we had financial challenges. The large increase in memberships over the past 4 years has greatly improved the financial picture. As of May 31, 2017 there was approx. \$43,000 in the operating account.

Hall rentals account for around \$12,000 a year. Excess of revenue over expenses for the past year was approximately \$11,000. Current casino funds have been expended - \$85 left in the Casino account. Next casino will take place in the first quarter of 2018.

Beatrice has implemented processes to ensure we have a snapshot of the financial picture on a monthly basis. We always know where we are at for expenses, expenses to budget and reconciled bank accounts. This helps us to be in a position to deal with emergencies such as broken furnace in the middle of winter which we dealt with this past year.

After March 31, 2017 the books were turned over to the auditor for the audit. No issues were identified by the auditor. Best practices required are being followed. Cheques require 2 signatures – no one is making any expenditures without board approval. Books are on hands with invoices to support expenses.

Beatrice commented on the renovations to the hall which included upgraded lighting and HVAC. These enhancements were paid for in part by a matching grant. We had to spend the funds on the improvements in advance out of operating funds and casino funds. On completion of the project we got back \$20,000. We are currently engaged in replacing some lighting outside to improve energy efficiency. We have just been approved for a \$10,000 grant from Enmax to pay for that.

The financial statements were presented.

Motion to accept the financial statements for the Shaganappi Community Association for the fiscal year ending March 31, 2017 as presented by the Board: Rob Armstrong

Seconded: Devon Cook

Motion Carried (unanimous)

Motion that the Shaganappi Community Association appoint an auditor engaged through the Federation of Calgary Communities for the fiscal year end March 31, 2018: Rob Armstrong

Seconded: Errol Stewart

Motion carried (unanimous)

6. Election of the Board of Directors for 2016-17

Slate put forward as follows:

President: Mike Wilhelm (the husband of Beatrice Wilhelm)

Vice-President: Beth Tingle

Treasurer: Beatrice Wilhelm

Secretary: Zach Bennett

Director: Errol Stewart

Director: Phil Ivers

Director: Phil Michaud

David Hawthorn: West side rep

Mike Mysak: East side rep

Heather Stubbs: Events Coordinator.

Motion to Approve slate: Rob Armstrong

Seconded Devon Cook

Motion carried (unanimously)

7. Adjournment

Motion to adjourn: Devon Cook

Meeting adjourned 7:50 p.m.